



# Psychic & Paranormal Expo

Quad Cities – Davenport, IA  
River Center – 136 E 3<sup>rd</sup> St – Davenport, IA

November 23, 2024 - 10am – 6pm

November 24, 2024 - 10am – 5pm

Deadline for application – November 1, 2024

Vendor Application – Please print clearly!!

Business Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Names of Workers: \_\_\_\_\_

\*\* Limited to two people including reader/healer

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Business Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

Website: \_\_\_\_\_

Please provide a sentence description of the product or service you will be offering at the Expo. This will be used to create the Expo Brochure: (please limit to approx. 10 words)

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Are you interested in being a presenter/speaker? \_\_\_\_\_ Yes \_\_\_\_\_ No

Provide a title & brief **description** of your desired speaking topic (if interested) and amount of time desired:

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**Booth desired:** Each booth will contain one 6' and two chairs.  
Tables will be skirted but not covered

Make checks payable to: Kelly McCarville – 6718 Brentwood Dr. NE Cedar Rapids, IA 52402

_____ 10' x 10' booth	\$225.00
_____ Electricity	\$40.00
_____ Shared Booth	Additional \$100 charge (two vendors/readers/healers maximum)
_____ Additional Table	\$20 – Must be reserved prior to show date – 8' only
_____ Table Skirt	Free – Please indicate if needed (otherwise expected to provide your own)
_____ Late Fee	\$20 if not registered prior to Oct. 15th
_____ Credit Card/PayPal Fee	5%
_____ Tent/Divider/Sign	Please indicate if you will be bringing anything that blocks views and what

**Set Up:** Friday set up will be available from 4-7pm. Saturday set-up will start at 7am and needs to be completed by 9:45am. Tear down cannot start until 5pm on Sunday and needs to be completed by 9pm. Out of respect to our customers and other vendors, please do not tear down early. The unloading dock is small so please work together with other vendors and plan accordingly. If you will require a larger amount of time to unload/load, please contact me so we can make arrangements.

\*\*If you will be bringing a trailer that you need to back to a door, please contact me directly so we can set up a specific time to unload.

We would like to this to be a fun event for all. Your hosts are fairly easy-going people so if special arrangements are needed, please don't hesitate to contact one of us and we will do our best to accommodate your needs. Thank you for being a part of our event!!

If you have any questions, please feel free to contact:  
Kelly McCarville (Host): [Moonspinner1976@yahoo.com](mailto:Moonspinner1976@yahoo.com) – (319) 213-0976  
Pat Kraft (Host): [pkraft4900@gmail.com](mailto:pkraft4900@gmail.com) – (319) 213-3261

<https://www.travelersmoonpara.com/psychic-paranormal-expos>  
Facebook Event: Quad Cities Psychic & Paranormal Expo – 11th Annual

## Vendor Contract and Agreements:

1. Total payment is due when you submit your application. A booth will not be reserved for you if you have not submitted a contract and payment. If you are unable to attend for any reason, your application fee and booth will be forfeited at 50% before the deadline and in full after the deadline (no exceptions). We want to keep our costs affordable but need to cover all costs and advertising fees for the event. Hosts reserve the right to reject any application at any time without reason.
2. Expo hosts are neither responsible nor liable for individual vendors, their personal items or vending property. Each vendor/business is covered by their own insurance/license for any service/products offered. Liability for any loss to the exhibitors shall not be the responsibility of the hosts or facility. Vendors are strongly encouraged to carry business insurance, covering trade shows and fairs, which ensures their goods, services and exhibits against loss or damage. Vendors are responsible for any damage they cause to the facility including labor charges to repair such damage.
3. Vendors must conform to all local law enforcement and fire codes, health regulations, electrical codes and other local, city, state and federal laws and regulations. Burning candles or incense is NOT allowed. Liquid displays will need host approval. Animals are not allowed on the premises.
4. You are not allowed to sublet your booth without written permission from the host prior to the start of the show. Vendor names must be submitted with your application and is limited to two vendors (people) per booth. Names of individuals working your booth must be submitted with your application and is limited to two people. Anyone not listed will need to purchase a wristband. No swapping people in and out.
5. No advertising any other businesses or expos other than those contract with the expo from your booth. Only the business name on the application can be represented.
6. Booths are limited to no more than two businesses/readers per booth and this is only allowed on the 10x10 booths (please note additional fee of \$100).
7. Electricity is not guaranteed unless you indicate on your initial contract that it is needed and you receive confirmation from the host that electricity is approved. Please note additional fee of \$40.00
8. Booth space is strictly enforced. All merchandise and walking areas must remain within your designated booth size (Ex: 10x10). Aisles and exits shall remain clear of debris and obstacles. All tables, chairs, signage, entrances and exits need to remain within your allowed booth.
9. You must allow entrance/exit from your booth. You cannot enter or exit your booth through a neighboring vendor's booth. Display must be set up so customers can shop without going into a neighboring booth.
10. Do not nail, screw, staple or pin anything to the walls or floors. Masking/painters tape is allowed. No duct tape or quick stick hooks. Vendor responsible for determining how to display any signage. Many vendors will not have a wall behind them.
11. The host reserves the right to cancel and/or reschedule the expo with a 30 day notice. The Expo may be canceled without notice due to venue damage or any act of nature. Vendors agree to not hold the host, any employees or volunteers, the facility or any successors liable for damage or injury caused at this event.

I have read and agree to the above contract and understand this is legally binding.

Print Signature: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_